

**STATE OF WISCONSIN**  
**Town of Silver Cliff**  
**Regular Town Board Meeting**  
**Tuesday November 11th, 2025, at 7:00 p.m. located at the Silver Cliff Town Hall, Marinette County WI**

**Minutes**

1. Call to order by Chair Dee Farley at 7:00 p.m. followed by the Pledge of Allegiance
2. Roll call: Chair Dee Farley, Supervisor Jim Fencl, Supervisor Scott Volkmann, Treasurer Carol Kitchmaster, Clerk Lisa Weinrich, Constable Sabin Rosenbaum; Verification of Meeting Notice Posted at Red Pine BP, Community Center, Town Hall and Town Website
3. Approval of Agenda: Supervisor Scott Volkmann made a motion to approve the agenda, Supervisor Jim Fencl seconded, motion carried
4. Approval of Town Board Meeting Minutes; August 15th Special Meeting; August 21 Closed Session Meeting; September 8th Special Upper Roaring Rapids Site Visit-Meeting; October 8<sup>th</sup> Special Working Meeting; October 8<sup>th</sup> Special Working Budget Meeting #2; October 15<sup>th</sup> Special Working Budget Meeting #3; October 15<sup>th</sup> Town Board Meeting; October 20<sup>th</sup> Special Working Budget Meeting #4; October 27<sup>th</sup> Special Working Budget Meeting #5: Supervisor Jim Fencl made a motion to approve the minutes, Supervisor Scott Volkmann seconded, motion carried
5. Approval of Payroll, Vouchers, and Bills
  - a. Check #10542 to Check #10581: Supervisor Scott Volkmann made a motion to approve paying bills Supervisor Jim Fencl seconded, motion carried

**Consider for discussion, approval, or other actionable items:**

6. Assessor – Elizabeth Polacheck introduction and sign contract: Elizabeth “Beth” Polacheck introduced herself and spoke to everyone in attendance about her plans as our New Assessor to try to visit as many properties as possible, we will be going through an evaluation which has not happened since 2002. Beth also explained that she does not have to enter a dwelling but will do an evaluation of exteriors and feels due to the amount of time that has passed since the last evaluation that many properties may be charged for improvements that may not be applicable and the tax payer is paying for those improvements so she just wants to get everything updated, she has green tags that she will leave if she misses you so you are aware that she was there. Beth also stated that there will be a written notice of the evaluation. Additional contact information is available from the board, treasurer, and clerk.
7. Roaring Rapids Development Update - Supervisor Scott Volkmann drove back there and saw a surveying group so he inquired about the status and he was informed that the road was completed. Supervisor Jim Fencl remarked that the road can't be done; we didn't vote on anything regarding the road. Roadcrew Foreman Jeff DeBauche said he drove back on that road with the one ton after a rain and he sank down almost 3 inches, imagine having a semi's drive back there loaded down with building materials. Chair Dee Farley stated that we have no control over the road, it is not our responsibility, they never built that road to the Town of Silver Cliff's specifications. Sue Victoreen informed the board

Respectfully Submitted by Lisa K. Weinrich, Silver Cliff Town Clerk

<p>Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.</p>
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about the 3 year rule that the State has, which states that if we do not touch a road for three years it will revert back to the developer who built the road.

8. Insurance Settlement Received: Chair Dee Farley stated that we have received our insurance settlement of \$255,000 which has been deposited.
9. Exploring options for new Town Insurance - Chair Dee Farley called several institutions about insurance and waiting for a response from all except one which we are filling out the application for now. Supervisor Jim Fencl asked about the time frame to get new insurance, Dee replied 60 days.
10. Repairs on Community Center vestibule and other areas - Chair Dee Farley stated that she had Over Head Solutions come in to look at possible repairs of the vestibule, she was then informed that they do not do these kinds of repairs. Supervisor Jim Fencl said that he had gone over to try to figure out what all needs to be addressed and mentioned a few things that we should have looked at for safety sake. Supervisor Fencl also mentioned having the prints for the building would be helpful, Clerk Lisa Weinrich told him that we have the prints available just need to know when they want to see them.

**Reports/ Updates**

11. Supervisor 1 Report - Supervisor Jim Fencl stated that he looked into the expanse of our disability ramp that is extremely close to code and the aluminum ramp that we were considering to replace our wooden which was built in the 90's, which should work. It was also noted that there were several pot holes on Klug Lane that were taken care of.
12. Supervisor 2 Report - Supervisor Scott Volkmann who is also on the Broadband Committee stated that he found Spectrum is going to start blanketing the area and hopefully bringing high speed to us soon.
13. Treasurer's Report - Checking Balance is \$29,898.12; Money Market \$219,759.55; CD \$48,773.22; Fire Department Treasurer's Report - Checking: \$5,784.89; Money Market:\$47,133.94; CD: \$27,285.17; Balance: \$103,220.65
14. Constable's Report - Sabin Rosenbaum stated that we had a dog in Doggie Jail for about a week, sad situation and it is believed that the dog was abandoned, nice dog but not house trained so he had to take it to, Almost Home Animal Shelter, the only shelter taking dogs at this time. Not too much other than that.
15. Planning Commission Committee Report - Sabin Rosenbaum stated that they had joint meetings in Athelstane and Amberg; He also stated that Oconto County has a new ordinance for Short Term Rentals; There was no conclusion to the weight limit ordinance yet; Hardwood LLC issue was completed
16. Recycling Committee Report - Supervisor Jim Fencl asked Jeff DeBauche to move the mattresses
17. Cemetery Committee Report - Sexton Sue Victoreen stated that they sold a family plot and how nicely it was maintained

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18. Community Center Committee Report - Clerk Lisa Weinrich reported that there will be a meeting of the Community Center Committee on Saturday November 29th at 9:00 a.m. Anyone interested in getting involved with what happens with the Community Center please check it out.
19. Road Status Report - Road Crew Foreman Jeff DeBauche stated that the sand/salt mix for winter is ready and set to go; 09 is getting pretty bad mechanically; Water for the old town shop does not have a shut off and there was concern of it freezing after consulting a plumber it was determined that they would wrap the pipes with heat tape where it comes out of the building, they were hoping to get a shut off installed but not sure if there is a shut off here in the town hall and they will look into it some more but that is a solution for now; Brush mower is back up and running fine so getting a lot done with it now; Kasey is having back surgery and Jeff is having hip surgery so we will be down a couple guys for a while; Paul Whiting will only do emergency snow plowing
20. Fire Department Report - Dan Simmers stated that there was one call without a burning permit and the DNR asked us to put it out which we did; Need a fire inspection for the community center, fire extinguishers need to be updated; Community Center needs first aid kit also
21. Marinette County Supervisor Report - None
22. **Public Participation at Town Board Meetings** - Welcome
  - a. **Guidelines for Public Comments** – Time limit of 5 minutes maximum per person; Maximum time allowed for this session is 30 minutes total
  - b. This is a listening session for the community to address the Town Board
  - c. This is a listening session **ONLY!** The purpose of this session is for the Town Board to listen to the views of the community;
  - d. **PLEASE STATE YOUR NAME AND THEN STATE YOUR COMMENT**
  - e. **NO Actions will be taken, Please be courteous and respectful to all**
    - i. Jeff DeBauche said he is waiting to hear something from Carter Truck for a new truck
    - ii. Sue Victoreen and Roberta Knier stated that we are currently looking for about 4-5 electors to work our elections
    - iii. Sabin Rosenbaum said that his vehicle which is a 1999 vehicle has literally started to fall apart and the board should start to consider looking into getting a newer vehicle or the repair costs will start coming in
    - iv. Clerk Lisa Weinrich stated that there is a charge of approximately \$30/ month for a street light over at the community center, Mike Smith suggested that we discontinue the street light over there and install our own lighting so Sabin said he would talk to WPS about the situation
    - v. It was suggested that the board approve the Recycling Attendant's pay before the end of December so it is all set for the end of the fiscal year

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**23. Motion to Adjourn** - Supervisor Scott Volkmann made a motion to adjourn, Supervisor Jim Fencil seconded, motion carried

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